

**SIPESVILLE VOLUNTEER FIRE COMPANY
PO BOX 161, SIPESVILLE PA 15561
(814) 445-4899**

SERVED BANQUET AGREEMENT

Sipesville Volunteer Fire Company (SVFC), and _____, herein referred to as Renter, Customer, you and yours, do hereby agree to be bound by the terms and conditions as defined in this agreement for the rental of the banquet hall located at 968 Schoolhouse Rd, Sipesville, PA 15561.

Date of Event or Reservation: _____

Type of Reservation: _____

Estimated number of attendees: _____

Event Start Time: _____

Event End Time: _____

SVFC Contacts

968 Schoolhouse Rd
Sipesville, PA 15561

PO Box 161
Sipesville, PA 15561
814-445-4899

Customer Contact Information

Name: _____

Address: _____

Best Phone Number and time of day: _____

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1. Rental Times

- Social Hall is available from 7 am to 12 am.
- Bar must close by 11pm

2. Alcohol

You may bring your own alcohol onto the premises; SVFC provides neither alcohol nor bartenders. Customer agrees to comply with all applicable laws, ordinances, and statutes and regulations dealing with the consumption of alcoholic beverages on the premises. Sale of alcoholic beverages is prohibited. Shots cannot be served. Open beverages cannot leave premises. **All alcohol that is consumed on SVFC property must be served by certified bartenders inside the social hall.**

3. Liability and Insurance Coverage

Liability insurance is required when alcohol is served or for any extended event. You agree to accept all liability relative to the event including the consumption of alcohol by your guests. Further, you must provide proof of your liability insurance coverage to SVFC. This may be in the form of a Rider on your homeowner's policy. Liability coverage must be for at least \$1,000,000 coverage including \$300,000 to cover property damages.

The Customer will indemnify and hold harmless the SVFC for any damages or action seeking damages as the result of any injuries, death or damage which may occur as the result of any accident arising from the serving or consumption of alcohol at the event, or otherwise resulting from the negligence, actions or conduct of the Customer or any of their guests. SVFC is also not responsible for lost, stolen or damaged items.

4. Damage by Fire, Other Cause or Natural Disaster

In the event the premises shall be damaged by fire, flood, storm, civil commotion or other unavoidable cause within 180 days of the scheduled event, this rental agreement shall, at SVFC's option, terminate and all payments made hereunder shall be refunded if so terminated. In addition, Customer waives and releases SVFC from any and all direct or consequential damages as a result of SVFC's inability to fulfill the terms.

In case of any major local disaster requiring the use of the fire hall or facility, emergency use takes precedence over any previously scheduled rental event.

5. Purpose or Use of Facility

The use of the social hall is restricted to the event defined above and for no other purpose. Maximum capacity is 250 persons at any time. Violation of the seating capacity will result in suspension of the event until compliance is restored. This will be enforced in order to ensure safety of guests and protection of premises as well as to comply with PA fire code.

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6. Meal Service

Functions are restricted to 4 hours. Additional time is available at \$40 per hour.

Sipesville Ladies Auxiliary will cook for a minimum of 50 guests and a maximum of 200 guests. Please see addendum A for Auxiliary menu.

Food can only be guaranteed for the number of people included in your reservations. Additional guests over the original reservation amount will be charged the day of the meal.

Take outs and leftovers are not provided for individuals that did not attend.

7. Set-Up/Decorations

Centerpieces and indoor free standing decorations are allowed. Wall hangings are limited and cannot be hung by nails, screws, thumbtacks, or permanent adhesives.

Set-up and decorating may be done the day of your event at no additional charge as long as arrangements are made in advance. In the event you would like the use of the hall for set-up and decorating beginning at 8 am the day prior to your event and it is available, there will be a \$120 charge.

8. Non-Smoking Facility

No smoking or chewing tobacco is permitted within the building. This includes cigarettes, cigars, pipe tobacco and electronic cigarettes. Smoking and chewing should not take place within the concrete pad outside the front door and cigarettes should be placed in the proper receptacle.

9. Nuisance Control

SVFC reserves the right to ask you to lower the volume of music.

Customer will be held responsible for the conduct of all guests and will be liable for any damage to the premises or its contents, including but not limited to the tables, chairs, fixtures, or equipment, with the exception of the breakdown due to normal wear and tear. Standing on chairs or sitting/standing on tables is prohibited. Unruly or abusive behavior will not be tolerated and violators will be asked to leave or will be escorted off the premises if necessary. This is to ensure the safety of all guests and to protect the premises. A SVFC representative will be present at all events. The SVFC representative has the final authority over your guests.

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10. Additional Restrictions

- a. Fire lanes and doors are not to be blocked at any time.
- b. The use of pyrotechnics and any form of illegal or legal firework is strictly prohibited both inside and outside of the building.
- c. No illegal activities or drugs are permitted.
- d. No parking in grass and other designated no-parking areas.

11. Payment and Payment Schedule

Final Count is due two weeks prior to your event. The security deposit is considered the down payment and is required at the time the final count for the reservation is made. SVFC will not guarantee your reservation until receipt and collection of your down payment. The balance is payable the day of your event.

Payment Schedule	Due Date
Security Deposit- 50% of total bill*	Due at time final count is provided.
Final payment	Due day of event.
Additional Fees if Any	Due two weeks before event.

Payments can be made by a personal check, cashier's check or cash.

***Final Count is due two weeks prior to event.**

12. Additional Terms [If NONE, check here _____]

13. Entire Agreement

By reading and understanding the above terms and conditions, I/We agree to abide by all terms and conditions and by payment of the deposit in the amount of 50% of total reservation (_____), and signing of this contract, I/We enter into agreement.

SVFC

Customer

By _____

Signature _____

Date _____

Date _____